

State of Texas
County of Panola

On this 2nd day of March, 2021, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

County Judge LeeAnn Jones was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting, with Commissioner David A. Cole presiding:

PRAYER: Sheriff Kevin Lake gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Mr. Butch Marsalis encouraged those present to contact their state representatives regarding keeping the grid intact and asked the Court if county employees would be affected if the minimum wage is increased.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record a change in status of employment for Staci Shrontz from Temporary Clerk with the Panola County District Clerk's Office effective March 5, 2021 to Deputy Clerk with the Panola County Clerk's Office effective March 8, 2021 at the rate of \$14.85 per hour.
- b. To record the employment of David Gray as a Criminal Investigator with the Panola County Sheriff's Department effective March 1, 2021 at the rate of \$22.33 per hour.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for Pug Milling for use by the Panola County Road and Bridge Department. Bid specifications will be available in the Panola County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas 75633. Bids will be opened at a future meeting of the Panola County Commissioners' Court scheduled for Tuesday, March 30, 2021 at 1:30 PM.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of February, 2021.
- b. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Sheriff's Department for fiscal year ending December 31, 2020.
- c. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable, Precincts #1 and #4 for fiscal year ending December 31, 2020.
- d. To ratify and record Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Panola County Constable, Precincts #2 and #3 for fiscal year ending December 31, 2020.
- e. To record Panola County Juvenile Probation Department's Financial Statements for fiscal year ending August 31, 2020.
- f. To record Panola County Community Supervision and Corrections Department's Financial Statements for fiscal year ending August 31, 2020.
- g. To approve and record 2020 Budget Amendment No. 29.

- h. To approve and record 2021 Budget Amendment No. 5.
- i. To record Statement of Officer and Oath of Office forms for Panola County Emergency Services District No. 1 Board Member Stewart Green.
- j. To record Statement of Officer and Oath of Office forms for Panola County Airport Sharpe Field Advisory Board Member Stewart Green.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Patrol Deputy Stephen Gillie; PCSD Detention Officer Matthew Mitchell; PCSD Detention Officer Michelle Landreneaux; PCSD Detention Officer Christopher Benton; and PCSD Patrol Deputy Travis Curry.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously, with County Judge LeeAnn Jones absent.

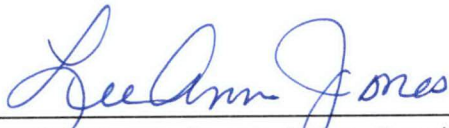
A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to award the bid for one 2½ - 3 ton dump truck for use by the Panola County Road and Bridge Department, Precinct #1 to Excel Ford for \$72,135.20. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE BID SHEET ATTACHED.
- 8. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt Order #2021-02 closing Panola County Road #2061. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE ORDER ATTACHED.

9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the exemption from competitive bidding for the purchase of oil sand, hot oil sand and hot mix asphalt from Longview Asphalt as per Texas Local Government Code, 262.024(a)(7) Discretionary Exemptions, and to authorize the purchase of these products. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE INFORMATION ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Longview Asphalt Inc. for oil sand, hot oil sand and hot mix asphalt for the Panola County Road and Bridge Department. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE QUOTE ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve an engagement letter from Rachael Payne, CPA, PLLC for Capital Asset Listing and Depreciation Schedule Services. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE ENGAGEMENT LETTER ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to proclaim March 6, 2021 as "Clean Up Panola County Day" in Panola County. The motion carried unanimously, with County Judge LeeAnn Jones absent. SEE PROCLAMATION ATTACHED.

The meeting adjourned at 1:48 pm.

Dated this 2nd day of March, 2021.



 LeeAnn Jones, County Judge, Panola County, Texas

4.13.21

 Date

State of Texas
 County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for March 2, 2021.



 Bobbie Davis, County Clerk

 4/13/21

 Date